

Hall Hire Agreement for Personal Use

Details of Owner

Melbourne Anglican Trust Corporation and
St Mary's Anglican Parish,
163 Howard Street,
North Melbourne, VIC 3051.
Phone: 9329 5193 FAX: 9329 5090

Parish Representatives: the Priest, Verger and Churchwardens.

Details of Hirer

Name of Person:

Address:

Suburb/Town: Postcode:

Phone/FAX: Mobile:

e-mail:

Date proposed:

Time required from: To:

Facilities requested (please check appropriate boxes, toilet facilities are always available):

Meeting Room: Small Hall: Large Hall: Kitchen:

Purpose of hire (please be specific):

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Agreement of Hirer

1. I accept responsibility for the safe custody of the property, and for personal injury and damage to third party property during the term of hire or use. I indemnify the owner (Diocese and St Mary's) for any liability arising from hire and use of the building and other property. I confirm that I have read and fully understand and accept my obligations as summarised above and set out in the attached 'Obligations of Hirer', in entering into this agreement.
2. I request the Diocese to extend its insurances to cover these liabilities and I agree to pay a premium calculated at \$25 per day. I accept this insurance is subject to an excess payment of \$250 for property damage.
3. I agree to pay a bond of \$250 to the Parish which may be used to defray the insurance excess indicated above if an insurance claim is made or the actual property damage if no claim is made.
4. I agree to pay \$..... per hour for a hire fee plus the \$25 insurance premium plus the \$250 bond. The hire fee, insurance premium and bond are payable in advance.

Signature: